

**ORANGE COUNTY
CEMETERY DISTRICT**

**FEBRUARY 24, 2022
10:00 A.M.**

**FINANCE & INVESTMENT
COMMITTEE
MEETING**



**DISTRICT OFFICE
EL TORO MEMORIAL PARK
25751 TRABUCO ROAD
LAKE FOREST, CA 92630**

**Maribel Marroquin-Waldram
First District**

Chair - TBD

**Cynthia Ward
Fourth District**

**Kelly Rivers
Second District**

**Tim Deutsch
General Manager**

**Noel Hatch
Fifth District**

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE THIS PUBLIC MEETING IS IN SESSION.

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (949) 951-9102, ex 10. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Orange County Cemetery District Office located at 25751 Trabuco Rd., Lake Forest, CA 92630 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday. Agenda items are also available online at www.occemeterydistrict.com

IMPORTANT NOTICE

DUE TO THE CORONAVIRUS (COVID 19) EMERGENCY, MEMBERS OF THE PUBLIC SHALL NOT ATTEND THIS MEETING IF THEY ARE EXPERIENCING SYMPTOMS OF RESPIRATORY ILLNESS, INCLUDING FEVER OR COUGH.

If you would like to participate in this teleconferenced Committee Meeting, please follow these instructions:

Access Zoom Meeting: please click on the following link to join the Zoom Meeting.

<https://us02web.zoom.us/j/86480263258?pwd=U2pYbCsrMzhKTGpHdS85cFRNRks1QT09>

Or sign into Zoom.com and “Join a Meeting”

Enter Meeting ID: 864 8026 3258 Passcode: 358351

- If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.

- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During Public Comments, use the “raise hand” function located in the participant’s window and wait for a staff member to announce your name and unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

To participate via telephone: Call (669) 900-9128.

Enter Meeting ID: 864 8026 3258 Passcode: 358351

During Public Comments, press *9 to add yourself to the queue and wait for a staff person to announce your name or phone number and press *6 to unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

Please know that it is important for the Orange County Cemetery District to allow public participation at this meeting. If you are unable to participate via the processes just described, please contact the Board Secretary at (949) 951-9102 or at m.funk@orccd.com and staff will attempt to accommodate you.

VIDEO CONFERENCED AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

The Orange County Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

IV. SELECTION OF FINANCE & INVESTMENT COMMITTEE CHAIR
Committee to elect new Committee Chair.

V. MID-YEAR BUDGET REVIEW
Committee to discuss mid-year review of District 2021-22 fiscal budget

VI. 2022-23 FISCAL YEAR BUDGET PREPARATION DISCUSSION
Committee discussion of 2022-23 District budget preparation

VII. ASSIGNED FUND BALANCE – GENERAL FUND

Committee to discuss authorizing the General Manager to assign any excess Unassigned Fund Balance that is greater than the calculated fund balance minimum (50% of the operating expenditure budget).

VIII. INVESTMENT POLICY REVIEW

Committee to review and discuss the Investment Policy.

IX. INVESTMENT STRATEGY 2022

Committee to review and discuss the District’s Investment Strategy.

X. ENDOWMENT CARE STUDY UPDATE DISCUSSION

Committee to discuss ongoing Endowment Care Study.

**XI. 2020-21 AUDIT UPDATE AND RFP FOR FUTURE AUDIT ENGAGEMENTS
(Oral Report)**

XII. FINANCE & INVESTMENT TRAINING OPPORTUNITIES (Oral Report)

XIII. COMMITTEE COMMENTS

XIV. ANNOUNCEMENTS

ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Tuesday, **March 1, 2022**, at 10:00 a.m., at the District Office, located at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California.

CERTIFICATION

I, Mary Funk, Secretary of the Orange County Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California, at least 72 hours prior to the time of the meeting.

Date: February 18, 2022



Mary Funk

By: Mary Funk
Title: Secretary