



## ORANGE COUNTY CEMETERY DISTRICT

### MEMORANDUM

District Office  
25751 Trabuco Road  
Lake Forest, CA 92630-4348  
Phone: (949) 951-9102  
Fax: (949) 951-0236  
[www.occemeterydistrict.com](http://www.occemeterydistrict.com)

DATE: April 3, 2023

TO: Members of the Public

FROM: Mary Funk, Board Secretary

SUBJECT: Anticipated Lack of Quorum – April 4<sup>th</sup> Regular Board Meeting

Please be advised that on Monday, April 3<sup>rd</sup>, the District received notification from a majority of the Trustees, that there will not be a quorum present for the Regular Board Meeting scheduled for Tuesday, April 4<sup>th</sup> at 10:00 a.m.

We anticipate that the Regular Board Meeting of Tuesday, April 4<sup>th</sup> will be adjourned to Wednesday, April 12<sup>th</sup> at 10:00 a.m.

The agenda will be re-posted once tomorrow's meeting has been officially adjourned.

We apologize for any inconvenience.

**ORANGE COUNTY  
CEMETERY DISTRICT**

**April 4, 2023  
10:00 A.M.**

**REGULAR MEETING  
OF  
THE BOARD OF TRUSTEES  
AGENDA**



**DISTRICT OFFICE  
EL TORO MEMORIAL PARK  
25751 TRABUCO ROAD  
LAKE FOREST, CA 92630**

**Maribel Marroquin-Waldram,  
First District**

**Cynthia Ward, Vice Chair  
Fourth District**

**Vladimir A. Anderson  
Third District**

**Kelly Rivers  
Chair  
Second District**

**Noel Hatch,  
Fifth District**

**Steve Quintanilla, General Counsel**

**Tim Deutsch, General Manager**

Trustee Maribel Marroquin-Waldram will participate in the meeting for Just Cause  
Pursuant to California Government Code Section 54953 (f)  
Subject to Approval by the Board of Trustees

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE THIS  
PUBLIC MEETING IS IN SESSION.

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (949) 951-9102, ex 10. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Orange County Cemetery District Office located at 25751 Trabuco Rd., Lake Forest, CA 92630 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday. Agenda items are also available online at [www.occemeterydistrict.com](http://www.occemeterydistrict.com)

**Pursuant to Orange County Cemetery District Resolution 2023-01  
Effective March 7, 2023**

**The Public May Observe the Meeting and Offer Public Comment Remotely As Follows:**

If you would like to participate remotely in this Board Meeting, please follow these instructions:

**Access Zoom Meeting:** please click on the following link to join the Zoom Meeting.

<https://us02web.zoom.us/j/85014571037?pwd=T0dObmFaT0pJWU9jbWp3em5EaHVnUT09>

Or sign into Zoom.com and “Join a Meeting”

Enter Meeting ID: 850 1457 1037 Passcode: 697045

- If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.

- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During Public Comments, use the “raise hand” function located in the participant’s window and wait for a staff member to announce your name and unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

**To participate via telephone: Call (669) 900-9128.**

Enter Meeting ID: 850 1457 1037 Passcode: 697045

During Public Comments, press \*9 to add yourself to the queue and wait for a staff person to announce your name or phone number and press \*6 to unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

Please know that it is important for the Orange County Cemetery District to allow public participation at this meeting. If you are unable to participate via the processes just described, please contact the Board Secretary at (949) 951-9102 or at [m.funk@orccd.com](mailto:m.funk@orccd.com) and staff will attempt to accommodate you.

**TELECONFERENCE**

**AGENDA**

- I. CALL TO ORDER – Chair Kelly Rivers**
- II. PLEDGE OF ALLEGIANCE – Chair Kelly Rivers**
- III. ROLL CALL – Secretary**
  - A. Request by Trustee Maribel Marroquin-Waldram to participate in the meeting remotely for Just Cause Pursuant to California Government Code Section 54953 (f)**

**IV. PUBLIC COMMENTS**

The Orange County Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

V. **CONSENT CALENDAR**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board of Trustees or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. **Approval of Minutes – Regular Meeting**

*Recommendation:* Staff recommends that the Board approve the minutes for the Regular Board Meeting of March 7, 2023.

B. **Approval of Check Registers – April 2023**

*Recommendation:* Staff recommends that the Board approve check registers #144, #145, #146, #147, #148, 149, #150, #151, #152, #153, #154, #155, #156, #157, #158, and #159.

C. **Excused Absence for Trustee Vladimir Anderson and Trustee Maribel Marroquin-Waldram at the March 7, 2023 Regular Board Meeting**

*Recommendation:* Staff recommends that the Board excuse the absence of Trustee Vladimir Anderson and Trustee Maribel Marroquin-Waldram at the March 7, 2023 Regular Board Meeting.

VI. **MANAGER'S REPORTS**

A. **Interment and Interment Space Sales Reports - February 2023**

B. **Financial Reports – February 2023**

C. **Investment Portfolio Changes – March 2023**

D. **Capital Projects Update**

VII. **GENERAL COUNSEL REPORT**

VIII. **NEW BUSINESS**

A. **Flowers, Decorations and Memorial Markers Cemetery Regulations**

*Recommendation:* Staff recommends that the Board discuss revisions to the District Flowers, Decorations and Memorial Markers Regulations to be effective May 24, 2023.

**B. [County of Orange Retiree Medical Program Changes](#)**

*Recommendation:* Staff recommends that the Board of Trustees approve the District's participation in the County of Orange Health Reimbursement Arrangement (HRA) and authorize the General Manager to discuss participation with SEIU Local 721 Representatives.

**IX. ITEMS FOR FUTURE AGENDAS**

**X. BOARD COMMENTS**

**A. [CAPC Annual Conference – Seaside, CA, March 23-25, 2023](#)**

**B. ISDOC Quarterly Meeting – Virtual, March 30<sup>th</sup>, 11:30 a.m.**  
Featuring Speakers from Best, Best & Krieger – Government Affairs

**XI. ANNOUNCEMENTS**

**A. [CSDA – Special District Legislative Days, Sacramento, CA, May 16-17, 2023](#)**

**B. Memorial Day Programs – Monday, May 29, 2023**  
Anaheim Cemetery – 11:00 a.m.  
El Toro Memorial Park – 11:00 a.m.  
Santa Ana Cemetery – 10:00 a.m.

**XII. ADJOURNMENT**

The next Regular Meeting of the Board of Trustees will be held on Tuesday, May 2, 2023, at 10:00 a.m., at the District Office, located at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California.

**CERTIFICATION**

I, Mary Funk, Secretary of the Orange County Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California, and on the District's website at least 72 hours prior to the time of this regular meeting.

Date: March 31, 2023



*Mary Funk*

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By: Mary Funk  
Title: Secretary