

Conference Agenda

Thursday, March 14, 2024

***Breakfast is on your own:** See attached suggestions

- 8:00 a.m. Exhibitor's set-up displays
- 8:00 a.m. **Annual Golf Tournament - Riverwalk Golf Club**
- 4:30-7:00 p.m. Registration Desk Open
- 5:30-7:00 p.m. **Hospitality in Exhibitor's Showroom**

Friday, March 15, 2024

***Breakfast is on your own:** See attached suggestions

- 7:15 a.m. Registration Desk Opens
- 8:00 a.m. Call To Order - Pledge of Allegiance
Welcome/Program Introductions
- 8:15 a.m. Featured Cemetery - Coachella Valley Cemetery District
Presented by: Josh Bonner, District Manager
- 8:30 a.m. Heat-Illness-Prevention Training,
Presented by: GSRMA
- 10:00 a.m. Break: Visit Exhibits
- 11:00 a.m. Know your Legislators, *Presented by:* CSDA
- 12:00 Noon Lunch: Exhibitors Introduction
"Mel Lewis Memorial Award" &
"Honorary Membership Award"
- 1:35 p.m. Donation Drawing
- 1:45 p.m. Ethics Training AB1234, *Presented by:*
Anne Branham, Attorney, Best Best & Krieger
- 3:30 p.m. Adjourn - Visit Exhibits
- 4:00-5:30 p.m. Board of Directors Meeting - Observers Welcome
- 6:00 p.m. Dinner/Trivia/Door Prizes

Saturday, March 16, 2024

***Breakfast is on your own:** See attached suggestions

- 7:15 a.m. Registration Desk Opens
- 8:00 a.m. Separate Breakout Sessions:
Trustees/Managers/Secretaries
- 10:00 a.m. Break: Visit Exhibits
- 10:50 a.m. Exhibitor's Drawing
- 11:00 a.m. Combined Breakout Session:
- 12:00 Noon Lunch
- 1:20 p.m. Donation Drawing
- 1:30 p.m. Annual Meeting - Board of Directors Election
- 2:30 p.m. Work Place Violence, *Presented by:*
Al Owens, Retired Escondido Police Lieutenant
- 3:30 p.m. Adjourn "Grand Prize Drawing"
- 4:00 p.m. Board of Directors Meeting-Election of Officers
- 6:00 p.m. Annual Awards Dinner
Door Prizes

CONFERENCE LOCATION

**Double Tree by Hilton
San Diego Mission Valley**

Make your hotel reservations with the Double Tree Hotel.
The hotel is charging CAPC guests \$231.24 (Tax included) up to double occupancy per guestroom.

For Reservations call (800) 222-8733 use code **CAP**
or go online to:

<https://book.passkey.com/go/CAPC2024AnnualConference>

**The hotel is holding a block of rooms for us until
Wednesday, February 14, 2024**

Hotel check-in time is 4:00 p.m./check-out time is 12:00 p.m.
Hotel room rate includes standard guestroom Wi-Fi.
Self Parking is \$ 28.80 per night.

For additional information call the CAPC office at:
(951) 925-1111 or toll free (888) 344-9858.

**[MAKE YOUR HOTEL
RESERVATIONS TODAY!](#)**



California Association of Public Cemeteries



66th
Annual Conference

March 14 - 16, 2024

Double Tree by Hilton
San Diego Mission Valley
7450 Hazard Center Drive
San Diego, CA 92108

**CALIFORNIA ASSOCIATION OF PUBLIC CEMETERIES
66th ANNUAL CONFERENCE
March 14th-16th, 2024
REGISTRATION**

Name _____ Position _____

Guest Name _____

District _____

Address _____

City/State/Zip _____

First time attendee at CAPC event, Yes No

Please complete separate registration for each attendee and return with payment no later than Friday, February 16, 2024. Refunds will only be made on cancellations received in the CAPC office by February 16, 2024.

Member Registration Fee (For One Person): \$ 554.00

Includes:

- Thursday Evening Hospitality
- Friday Lunch (Buffet)
- Friday Dinner (Plated)
(Special Need: Vegetarian Dinner)
- Saturday Lunch (Buffet)
- Saturday Awards Dinner (Plated)
(Special Need: Vegetarian Dinner)

_____ **Guest Friday Buffet Lunch @ \$ 84.00 each** \$ _____
Spanish Landing: Mixed Greens, Salad, Dressing, Spiced Chicken Asado, Beef Fajitas, Beans, Rice, Salsa, Corn Tortillas, Churros and Dulce de Leche Cake

_____ **Guest Friday Plated Dinner @ \$ 91.00 each** \$ _____
(Special Need: Vegetarian Dinner)

Alfredo Chicken Penne Pasta, Bread Rolls, House Salad, Chocolate Cake

_____ **Guest Saturday Buffet Lunch @ \$ 80.00 each** \$ _____
The Sandwich Board: Mixed Greens, White Bean Salad, Dressing, Deli Meats, Sliced Cheeses, Grilled Veggies, Sliced Breads, Potato Chips, Lemon Bars & Brownies

_____ **Guest Saturday Awards Plated Dinner @ \$ 89.00 each** \$ _____
(Special Need: Vegetarian Dinner)

Chicken Curry, Roasted Potatoes, Grilled Veggies, Rice, Bread Rolls, House Salad, Chocolate Cake

Hospitality Co-Sponsor (Optional) \$ _____

\$ 50.00 to \$ 99.00 Silver

\$ 100.00 to \$ 199.00 Gold

\$ 200.00 and up Platinum

Total Enclosed: \$ _____

Send completed registration and check to:

California Association of Public Cemeteries
P.O. Box 119
San Jacinto, CA 92581

Phone: 951-925-1111

Toll Free (CA): 888-344-9858

Fax: 951-652-3643

**No refunds for cancellations received after February 16, 2024.
Applications from CAPC member districts are being accepted until
January 19, 2024 for Scholarships to attend the conference. Contact CAPC.**

CAPC CONFERENCE HIGHLIGHTS

Who should attend: Trustees, Managers, Secretaries and employees interested in increasing their knowledge of public cemetery district governance, operation and administration **AND MUCH MORE.**

- **Heat-Illness-Prevention Training:**
Participants will learn about risks for heat illness, the types of heat illness along with their signs and symptoms, how to care for victims of heat illness and Cal OSHA's Heat Illness standard.
- **Know your Legislators:**
 - How to find out who your district legislators are.
 - How to get to know them.
 - Why is it important to know your legislators.
 - How do cemetery districts get involved with legislation.
 - How to follow bills that pertain to cemeteries or special districts.
 - What is CSDA Legislative Days all about.
 - Updates on current bills that effect cemeteries.
- **Ethics Training AB1234:** Anne Branham, presents training required for Trustees & designated Staff Members.
- **Work Place Violence:** Violence at the workplace is a major cause of injury at the workplace. It is estimated that two million incidents of workplace violence occur each year in the United States. In many cases workplace violence is predictable and often if it is predictable, it is preventable. This course will teach you how to predict violent and disruptive behavior. The course will also teach you how to remain calm and de-escalate situations to prevent them from reaching the level of physical violence. The course will emphasize situational awareness and the importance of reporting any incident no matter how minor or any physical violence, threats of physical violence, verbal threats, and written threats. This course will empower your employees to make the correct decisions in difficult situations.
- **Problem Solving:** Trustees, Managers/Secretaries: **1st two hours are separate breakout sessions and then the last hour is combined.** These sessions will provide the opportunity to share information and ask questions about problems that are common to other districts.
- **Exhibitors of Cemetery:** Equipment, supplies, computer programs, liability/property & workers' compensation insurance and much more.
- **Door Prizes:** Traditionally, Districts bring door prizes that are distributed to attendees at the evening events. **Grand Door Prize:** A drawing will be held at the end of the conference, Saturday afternoon. You have to be present to win.

Special Events:

Thursday, March 14, 2024:

- **CAPC Annual Golf Tournament: Riverwalk Golf Club**
- **Hospitality:** Don't miss the Thursday evening Exhibitor's Hospitality from 5:30 - 7:00 p.m. Co-Sponsored by CAPC, Participating Districts and Exhibitors. There will be a tempting variety of hors d'oeuvres and fellowship with other cemeterians from districts throughout the state.
 - Districts and Exhibitors are encouraged to help make this another successful event. All co-sponsors funds collected will be used for the Thursday evening Exhibitor's Hospitality.
 - **Recognition for Hospitality Co-Sponsors:**
 - \$ 50.00 to \$ 99.00 Silver
 - \$ 100.00 to \$ 199.00 Gold
 - Over \$ 199.00 Platinum

Friday, March 15, 2024:

Join us for a fun Friday night!

Dinner

Trivia

Door Prizes

Saturday, March 16, 2024: Saturday evening will be our Annual Awards Dinner which will include announcing the selection of the Presidents' Award, Trustee & Manager of the Year, Cemeterian of the Year and Ruben Siemens-Wayne Byington Memorial Award.

“Donated Door Prizes

are encouraged and appreciated”

Drawings for door prizes donated by Districts and

Exhibitors will be held at Friday and Saturday

evening events.