



Orange County Cemetery District Agenda

Regular Meeting of the Board of Trustees

August 4, 2026 at 10:00 a.m.

25751 Trabuco Road, Lake Forest, CA 92630

Board of Trustees

Noel Hatch - Chair, Fifth District

Ray Schnell – Vice Chair, Third District

Kelly Rivers - First District

Donna Marsh Peery - Second District

Vacant - Fourth District

General Manager

Tim Deutsch

General Counsel

David Kendig, Woodruff & Smart

General Instructions

Please silence all pagers, cell phones, and other electronic equipment while this public meeting is in session. In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the Board Secretary at (949) 951-9102, ext. 110. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Orange County Cemetery District Office located at 25751 Trabuco Road., Lake Forest, CA 92630 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday. Agenda items are also available online at [The Orange County Cemetery District website.](#)

Instructions for Remote Attendance

Pursuant to Orange County Cemetery District Resolution 2023-01, effective March 7, 2023, the public may observe the meeting and offer Public Comment remotely via Zoom as follows:

[Join the Zoom Meeting.](#)

Enter Meeting ID: 841 1896 5937 Enter Passcode: 001038

- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During Public Comments, use the “raise hand” function located in the participant’s window and wait for a staff member to announce your name and unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

To participate via telephone: Call (669) 900-9128.

During Public Comments, press *9 to add yourself to the queue and wait for a staff person to announce your name or phone number and press *6 to unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

Please know that it is important for the Orange County Cemetery District to allow public participation at this meeting. If you are unable to participate via the processes just described, please contact the Board Secretary at (949) 951-9102 or email the Board Secretary at m.funk@orccd.com and staff will attempt to accommodate you.

I. CALL TO ORDER – Chair Hatch

II. PLEDGE OF ALLEGIANCE – Chair Hatch

III. ROLL CALL – Secretary

IV. PUBLIC COMMENTS

V. [CONSENT CALENDAR](#)

All matters on the Consent Calendar are considered routine and may be approved by one motion. Any member of the Board of Trustees or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. [Approval of Minutes – Adjourned Board Meeting, July 14, 2026](#)

Recommendation: Staff recommend that the Board approve the minutes for the Adjourned Board Meeting of July 14, 2026.

B. [Approval of Check Register – July 2026](#)

Recommendation: Staff recommend that the Board approve check registers #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #11, #12, #13, #14, #15, #16, and #17.

C. Authorization of September 2026 Claims

Recommendation: Staff recommend that the Board authorize the following Claim numbers for September 2026: #35, #36, #37, #38, #39, #40, #41, #42, #43, #44, #45, #46, #47, #48, #49, #50 and #51.

D. Quarterly Investment Report

Recommendation: Staff recommends that the Board accept the District Quarterly Investment Report and Certification for June 30, 2026, pursuant to Government Code §53646(b)(1)

VI. MANAGER'S REPORTS

A. Interment Services and Interment Space Sales Reports

B. Financial Reports – June 2026

C. Interest Rates – June 2026

D. Investment Portfolio Changes – July 2026

E. Audit Update (Oral Report)

F. Capital Projects and Fixed Asset Accounts Update

G. Board Meeting Schedule Discussion (Oral Report)

VII. GENERAL COUNSEL REPORT

VIII. NEW BUSINESS

A. Gypsum Canyon Cemetery Development Professional Engineering Services Proposal

Recommendation: Staff recommends that the Board of the Orange County Cemetery District approve the proposal with Huitt-Zollars, Inc., in the amount of \$1,086,690 and authorize the General Manager to execute the professional services agreement.

B. RJM Design Group On-Call Services Proposal

Recommendation: Staff recommends that the Board of the Orange County Cemetery District approve the on-call agreement with RJM Design Group and authorize the General Manager to execute the professional services agreement.

IX. ITEMS FOR FUTURE AGENDAS

X. BOARD COMMENTS

- A. ISDOC Quarterly Meeting, July 30, 2026, Fountain Valley, 11:30 a.m.to 1:00 pm

XI. ANNOUNCEMENTS

- A. CSDA Annual Conference, Palm Desert, CA, August 24-27, 2026

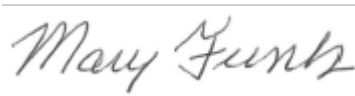
- B. CAPC Annual Education Seminar, Burlingame, CA, October 9-10, 2026

XII. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Tuesday, September 1, 2026, at 10:00 a.m., at the District Office, located at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California.

CERTIFICATION

I, Mary Funk, Secretary of the Orange County Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California, and on the District's website at least 72 hours prior to the time of this regular meeting.



By: Mary Funk, Board Secretary
Date: July 31, 2026

