



ORANGE COUNTY CEMETERY DISTRICT

MEMORANDUM

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DATE: June 2, 2026
TO: Board of Trustees
FROM: Tim Deutsch, General Manager
SUBJECT: Periodic Review of Board Policies

Over the next several months, staff will be reviewing all of the policies in the Board Policy Manual with a goal of approving all policies by the August 4, 2026 Board Meeting. Regular review of Board Policies is required to maintain our certification as a CSDA District of Distinction.

Staff and legal counsel have reviewed the policies listed below and recommend that the Board approve the suggested amendments.

The policies include the following:

Article 130: Risk Management

Incident Report Policy
Tort Claims Policy

Article 170: Interments

Burial Rights Successor Policy

Article 180: Accessibility

Americans with Disabilities Act – Grievance Policy

Recommendation: That the Board of Trustees adopt the Resolution amending and readopting various District policies.

Cemetery Locations

Anaheim Cemetery
1400 E. Sycamore St.
Anaheim, CA 92805
(714) 535-4928

El Toro Memorial Park
25751 Trabuco Rd.
Lake Forest, CA 92630
(949) 951-8244

Santa Ana Cemetery
1919 E. Santa Clara Ave.
Santa Ana, CA 92705
(714) 953-2959

RESOLUTION NO. 2026-__

**A RESOLUTION OF THE ORANGE COUNTY CEMETERY DISTRICT
BOARD OF TRUSTEES AMENDING AND READOPTING VARIOUS 2026
POLICIES OF THE ORANGE COUNTY CEMETERY DISTRICT**

WHEREAS, the Orange County Cemetery District (the "District") is an independent special district duly organized and existing under and by virtue of the California Public Cemetery District Law, codified in Health and Safety Code Sections 9000 *et seq.*; and

WHEREAS, Health and Safety Code Section 9020 provides that the Board of Trustees (the "Board") shall serve as the legislative body of the District, govern the District, and establish policies for the operation of the District; and

WHEREAS, Health and Safety Code Section 9020 further provides that the faithful implementation of the District's policies shall be the responsibility of the employees of the District; and

WHEREAS, in 2013, the District was recognized as a District of Distinction by the Special District Leadership Foundation ("Foundation") of the California Special District Association ("CSDA") since the District demonstrated that it had sound fiscal management policies and practices in place for the District's operations and that the District was committed to operating responsibly; and

WHEREAS, in order to maintain the District of Distinction accreditation, the District must submit an application every two years, which require the submission of the District's policies and procedures along with copies of the actions (minute orders, resolutions or ordinances) which memorialize the adoption of said policies and procedures; and

WHEREAS, in order to maintain the District of Distinction accreditation, the District's policies and procedures must conform to all applicable statutes and regulations under state law, which necessitate an annual review of all policies and procedures to ensure that all District policies and procedures conform to all applicable statutes and regulations as may be adopted by the State Legislature, State regulatory agencies, California Attorney General or imposed by federal law or regulations and/or applicable case law.

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NOW, THEREFORE, be it resolved by the Board of Trustees of the Orange County Cemetery District as follows:

Section 1. Recitals.

That the Recitals set forth above are true and correct and are incorporated herein by this reference.

Section 2. AMENDING AND READOPTING VARIOUS DISTRICT POLICIES

That the Board of Trustees hereby amends and adopts the attached District policies as reflected in the Attachment to this Resolution.

Section 3. General Manager Authorization.

That the General Manager is authorized to place these policies in an organized manner in any manual or handbook and to prepare any forms the District Manager, in consultation with General Legal Counsel, deem are necessary or convenient to administering or implementing this particular policy.

Section 4. Severability.

That the Board of Trustees declares that, should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution and Policy as hereby adopted shall remain in full force and effect.

Section 5. Repeal of Conflicting Provisions.

That all the provisions heretofore adopted by the Board of Trustees that are in conflict with the provisions of this Resolution are hereby repealed.

Section 6. Effective Date.

That this Resolution shall take effect immediately upon its adoption.

Section 7. Certification.

That the Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

PASSED, APPROVED AND ADOPTED by the Board of Trustees of the Orange County Cemetery District at a regular meeting duly held on the 2nd day of June, 2026, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

Mary Funk, Secretary

Noel Hatch, Board Chair

ATTACHMENT

2026

DISTRICT POLICIES

Article 130: Risk Management

Incident Report Policy

Tort Claims Policy

Article 170: Interments

Burial Rights Successor Policy

Article 180: Accessibility

Americans with Disabilities Act – Grievance Policy