



Orange County Cemetery District

Agenda

Finance & Investment and Personnel Committee Meeting
March 11, 2025 at 10:00 a.m.

Board of Trustees

Maribel Marroquin-Waldram – Chair, First District
Noel Hatch - Vice Chair, Fifth District
Kelly Rivers, Second District
Vladimir A. Anderson, Third District
Cynthia Ward, Fourth District

General Manager

Tim Deutsch

General Counsel

Steve Quintanilla

General Instructions

Please silence all pagers, cell phones, and other electronic equipment while this public meeting is in session. In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the Board Secretary at (949) 951-9102, ext. 110. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Orange County Cemetery District Office located at 25751 Trabuco Road., Lake Forest, CA 92630 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday. Agenda items are also available online at [The Orange County Cemetery District website.](#)

Instructions for Remote Attendance

Pursuant to Orange County Cemetery District Resolution 2023-01, effective March 7, 2023, the public may observe the meeting and offer Public Comment remotely via Zoom as follows:

[Join the Zoom Meeting.](#)

Enter Meeting ID: 875 5848 3048 Enter Passcode: 391373

- If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During Public Comments, use the “raise hand” function located in the participant’s window and wait for a staff member to announce your name and unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

To participate via telephone: Call (669) 900-9128.

Enter Meeting ID: 875 5848 3048 Enter Passcode: 391373

During Public Comments, press *9 to add yourself to the queue and wait for a staff person to announce your name or phone number and press *6 to unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

Please know that it is important for the Orange County Cemetery District to allow public participation at this meeting. If you are unable to participate via the processes just described, please contact the Board Secretary at (949) 951-9102 or email the Board Secretary at m.funk@orccd.com and staff will attempt to accommodate you.

- I. CALL TO ORDER – Committee Chair Hatch**
- II. PLEDGE OF ALLEGIANCE – Committee Chair Hatch**
- III. ROLL CALL – Secretary**
- IV. PUBLIC COMMENTS**
- V. MID-YEAR BUDGET REVIEW**
Committee to discuss mid-year review of the District 2024-25 fiscal budget.
- VI. 2024-25 BUDGET AMENDMENT REVIEW AND APPROVAL**
- VII. 2025-26 FISCAL YEAR BUDGET PREPARATION DISCUSSION**
Committee to discuss 2025-26 District budget preparation.
- VIII. ORANGE COUNTY INVESTMENT POOL STATUS UPDATE**
Oral report only.

IX. INVESTMENT POLICY REVIEW

Committee to review and discuss the Investment Policy.

X. INVESTMENT STRATEGY 2025-26

Committee to review and discuss the District's Investment Strategy.

XI. DISTRICT STAFFING PLAN

Committee to review and discuss staffing plan options.

XII. CLOSED SESSION

A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6(a):

District designated representative: General Counsel Steven B. Quintanilla.
Employee Organization: Groundskeeping Unit (Service Employees International Union Local 721 CTW-CLC).

XIII. ITEMS FOR FUTURE AGENDAS

XIV. BOARD COMMENTS

XV. ANNOUNCEMENTS

A. CAPC Annual Conference, March 13-15, 2025, Seaside, CA

XVI. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Tuesday, April 1, 2025, at 10:00 a.m., at the District Office, located at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California.

CERTIFICATION

I, Mary Funk, Secretary of the Orange County Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California, and on the District's website at least 72 hours prior to the time of this regular meeting.



By: Mary Funk, Board Secretary
Date: March 7, 2025

