



# Orange County Cemetery District

## Agenda

### Regular Meeting of the Board of Trustees

March 3, 2026 at 10:00 a.m.

25751 Trabuco Road, Lake Forest, CA 92630

#### **Board of Trustees**

Noel Hatch - Chair, Fifth District  
Ray Schnell – Vice Chair, Third District  
Maribel Marroquin-Waldram, First District  
Kelly Rivers - Second District  
Vacant - Fourth District

#### **General Manager**

Tim Deutsch

#### **General Counsel**

David Kendig, Woodruff & Smart

#### **General Instructions**

Please silence all pagers, cell phones, and other electronic equipment while this public meeting is in session. In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the Board Secretary at (949) 951-9102, ext. 110. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Orange County Cemetery District Office located at 25751 Trabuco Road., Lake Forest, CA 92630 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday. Agenda items are also available online at [The Orange County Cemetery District website.](#)

#### **Instructions for Remote Attendance**

Pursuant to Orange County Cemetery District Resolution 2023-01, effective March 7, 2023, the public may observe the meeting and offer Public Comment remotely via Zoom as follows:

**[Join the Zoom Meeting.](#)**

**Enter Meeting ID: 831 9307 8776 Enter Passcode: 215936**

- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During Public Comments, use the “raise hand” function located in the participant’s window and wait for a staff member to announce your name and unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

**To participate via telephone: Call (669) 900-9128.**

During Public Comments, press \*9 to add yourself to the queue and wait for a staff person to announce your name or phone number and press \*6 to unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

Please know that it is important for the Orange County Cemetery District to allow public participation at this meeting. If you are unable to participate via the processes just described, please contact the Board Secretary at (949) 951-9102 or email the Board Secretary at [m.funk@orccd.com](mailto:m.funk@orccd.com) and staff will attempt to accommodate you.

- I. CALL TO ORDER – Chair Hatch**
- II. PLEDGE OF ALLEGIANCE – Chair Hatch**
- III. ROLL CALL – Secretary**
- IV. INTRODUCTION OF GENERAL COUNSEL**
- V. PUBLIC COMMENTS**
- VI. [CONSENT CALENDAR](#)**

All matters on the Consent Calendar are considered routine and may be approved by one motion. Any member of the Board of Trustees or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

**A. [Approval of Minutes – Regular Meeting, February 3, 2026](#)**

*Recommendation:* Staff recommend that the Board approve the minutes for the Regular Board Meeting of February 3, 2026.

**B. [Approval of Check Register – February 2026](#)**

*Recommendation:* Staff recommend that the Board approve check registers #120, #121, #122, #123, #124, #125, #126, #127, #128, #129, #130, #131, #132, #133, #134, #135, and #136.

**C. Authorization of April 2026 Claims**

*Recommendation:* Staff recommend that the Board authorize the following Claim numbers for April 2026: #154, #155, #156, #157, #158, #159, #160, #161, #162, #163, #164, #165, #166, #167, #168, #169 and #170.

**VII. MANAGER’S REPORTS**

- A. [Interment Services and Interment Space Sales Reports](#)
- B. [Financial Reports – January 2026](#)
- C. [Investment Portfolio Changes – February 2026](#)
- D. [Capital Projects and Fixed Asset Accounts Update](#)
- E. [2026-27 Fiscal Year Budget Preparation Discussion](#)

**VIII. NEW BUSINESS**

A. [CSDA Board of Directors Call for Nominations](#)

*Recommendation:* Staff recommends that the Board of Trustees discuss and support the nomination of a candidate for the CSDA Board of Directors, Southern Network – Seat C.

**IX. ITEMS FOR FUTURE AGENDAS**

**X. BOARD COMMENTS**

- A. Staff Appreciation Luncheon, February 24, 2026, El Toro Memorial Park

**XI. ANNOUNCEMENTS**

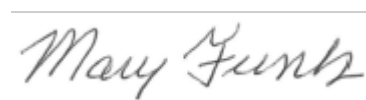
- A. [California Association of Public Cemeteries, Annual Conference, Garden Grove, March 19-21, 2026](#)

**XII. ADJOURNMENT**

The next Regular Meeting of the Board of Trustees will be held on Tuesday, April 7, 2026, at 10:00 a.m., at the District Office, located at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California.

**CERTIFICATION**

I, Mary Funk, Secretary of the Orange County Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California, and on the District’s website at least 72 hours prior to the time of this regular meeting.



By: Mary Funk, Board Secretary  
Date: February 27, 2026

