

**ORANGE COUNTY  
CEMETERY DISTRICT**

**February 23, 2021  
10:00 A.M.**

**COMMUNICATIONS &  
PUBLIC RELATIONS  
COMMITTEE MEETING**



**EL TORO MEMORIAL PARK  
25751 TRABUCO ROAD  
LAKE FOREST, CA 92630**

**Maribel Marroquin, First District**

**Cynthia Ward,  
Fourth District  
Chair**

**Kelly Rivers, Second District**

**William E. Nelson, Third District**

**Noel Hatch, Fifth District**

**Tim Deutsch, General Manager**

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE THIS PUBLIC MEETING IS IN SESSION.

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (949) 951-9102, ex 10. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Orange County Cemetery District Office located at 25751 Trabuco Rd., Lake Forest, CA 92630 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday. Agenda items are also available online at [www.occemeterydistrict.com](http://www.occemeterydistrict.com)

**IMPORTANT NOTICE**

**DUE TO THE CORONAVIRUS (COVID 19) EMERGENCY, MEMBERS OF THE PUBLIC SHALL NOT ATTEND THIS MEETING IF THEY ARE EXPERIENCING SYMPTOMS OF RESPIRATORY ILLNESS, INCLUDING FEVER OR COUGH.**

If you would like to participate in this teleconferenced Committee Meeting, please follow these instructions:

**Access Zoom Meeting:** please click on the following link to join the Zoom Meeting.

<https://us02web.zoom.us/j/81276025276?pwd=bUFWN0FtbjJIQmhaRk1XSmpxVnM1dz09>

Or sign into Zoom.com and “Join a Meeting”

Enter Meeting ID: 812 7602 5276 Passcode: 504848

- If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.

- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During Public Comments, use the “raise hand” function located in the participant’s window and wait for a staff member to announce your name and unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

**To participate via telephone: Call (669) 900-9128.**

Enter Meeting ID: 812 7602 5276 Passcode: 504848

During Public Comments, press \*9 to add yourself to the queue and wait for a staff person to announce your name or phone number and press \*6 to unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

Please know that it is important for the Orange County Cemetery District to allow public participation at this meeting. If you are unable to participate via the processes just described, please contact the Board Secretary at (949) 951-9102 or at [m.funk@orccd.com](mailto:m.funk@orccd.com) and staff will attempt to accommodate you.

**VIDEO CONFERENCED AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PUBLIC COMMENTS**

The Orange County Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

**IV. [2021-22 DISTRICT EVENTS CALENDAR & BUDGET DISCUSSION](#)**

Committee to review and discuss the calendar for upcoming special events in the 2020-21 fiscal year and discuss budget options to include in FY2021-22 budget.

**V. NEW CEMETERY DEVELOPMENT PUBLIC RELATIONS (Oral Report)**

Committee to discuss ideas for public relations planning as it pertains to the new cemetery development

**VI. COMMITTEE COMMENTS**

## VII. ANNOUNCEMENTS

### ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on **March 2, 2021**, at 10:00 a.m., at the District Office, located at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California.

### CERTIFICATION

I, Mary Funk, Secretary of the Orange County Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California at least 72 hours prior to the time of the meeting.

Date: February 19, 2021

*Mary Funk*

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By: Mary Funk  
Title: Secretary

