ORANGE COUNTY CEMETERY DISTRICT **Board of Trustees April 12, 2023**

MINUTES

The adjourned regular monthly meeting of the Orange County Cemetery District Board of Trustees was called to order by Chair Kelly Rivers at 10:04 a.m., in the Board Room of the Orange County Cemetery District, 25751 Trabuco Rd., Lake Forest, CA 92630.

The Pledge of Allegiance was led by Board Chair Kelly Rivers. Roll Call by Board Secretary, Mary Funk.

PRESENT:

Kelly Rivers, Chair

Second District

Cynthia Ward, Vice Chair Maribel Marroquin-Waldram Vladimir A. Anderson

Fourth District First District Third District

Noel Hatch

Fifth District

STAFF:

Tim Deutsch, General Manager

Brenda Manriquez, Finance and Accounting Manager

Mary Funk, Board Secretary

ALSO PRESENT:

Colin Kirkpatrick, Deputy General Counsel

PUBLIC COMMENTS

GM Deutsch asked members of the public attending the meeting if anyone was there to address the Board on matters unrelated to the pending revisions to the flower rules and regulations. All of those members of the public in attendance were there to speak on the proposed changes to the gravesite decoration rules and regulations. GM Deutsch suggested that New Business, Item A be discussed after approval of the Consent Calendar.

CONSENT CALENDAR

- Approval of Minutes Regular Board Meeting, March 7, 2023. A.
- В. Approval of the April 2023 Check Registers (Claims) Nos. 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, and 159.
- C. Approval of excused absences for Trustee Vladimir A. Anderson and Trustee Maribel Marroquin-Waldram at the March 7, 2023 Regular Board Meeting.

MOTION:

of Vice Chair Ward, seconded by Trustee Marroquin-Waldram and carried by a

vote of 5-0, approved the Consent Calendar.

NEW BUSINESS

Flowers, Decorations and Memorial Markers Cemetery Regulations

GM Deutsch welcomed members of the public who had come to address the Board regarding proposed changes to the gravesite decoration rules. GM Deutsch explained that the staff report summarizes why the changes are being recommended by staff. He stated that the policy has always limited gravesite decorations to no more than two items, but with more interments occurring, there has been a significant increase in the number of items being left on gravesites. Full park clean-ups are now taking most of the day. In addition, there are now requirements from the waste company for staff to separate out green waste, trash, and recyclables. This also consumes more staff time and can be problematic with the busy interment calendar. The problem has been ongoing for some time now. The groundskeeping staff have tried to enforce the two-item policy by posting violation notices and bagging items, but the problems continue. After a year of trying to enforce the rules, staff asked if the District could streamline the rules and regulations so it specifically states what is and is not allowed.

GM Deutsch stated that many people mistakenly believe that mowing only occurs on Wednesdays during clean-ups, but in reality, staff mow throughout the week as the burial calendar allows. It is certainly easier for staff to mow on clean-up days when there are less items on the graves, and they try to mow as much as possible in the heavily visited areas. However, these are also the areas where the majority of the burial services are occurring. During mowing, it takes a staff person five to seven minutes to stop the mower, climb down, move all the items on a gravesite out of the way, mow the gravesite, stop the mower, and put the items back. If you repeat this process over and over, it is easy to see why it takes so long to mow the lawns.

GM Deutsch then showed several pictures of gravesites with multiple items and said that these kinds of decorations do prevent staff from maintaining the grounds in an efficient manner. He thanked those members of the public present for trusting the District with their loved ones and choosing to come to El Toro Memorial Park. He felt it was important to give the Board some context since they are not out on the grounds. We do need to minimize the amount of items on gravesites to assist with mowing, trimming and the time spent disposing of items on full park clean-up days.

Chair Rivers stated that she was very appreciative of families coming in to the Board Meeting and that the Trustees want to hear their thoughts and feedback.

Chair Rivers called Sandra Donic to speak. She stated that she is concerned about the new rules and attended today's meeting because she wants to know what is happening.

Chair Rivers called David Marseilles to speak. Mr. Marseilles said that he had a point of contention when he hears that the majority of the people don't follow the rules. He said it is the opposite. About 90% of the people follow the rules. It is the 10% who don't who should be penalized. He stated he has been here a year and most people do remove their items for full park cleanups.

Trustee Hatch asked if the discussion should be focused on deciding what the rules should be, rather than if the rules are or are not being followed. He confirmed that what he is hearing indicates people want the rules to reflect what they have evolved to be by usage, not as written. He stated that he is concerned about the beauty of the park and believes that somewhere there must be a middle ground. Trustee Hatch asked what the standard of care is in private cemeteries.

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He also mentioned watching the movie, "A Man Called Otto" which is about a man who lost his wife. The move shows him in the cemetery reliving their life together. Trustee Hatch said he was moved by how beautiful and simple it was.

Chair Rivers called Shohrh Fatemi to speak. Ms. Fatemi said that she agrees with the people here today and asked the Board to please make a good decision.

Chair Rivers asked Gary Hayes to speak. Mr. Hayes wanted to know how to find out when the Board Meetings are occurring. GM Deutsch explained that all upcoming Board Meetings are posted on the District's Website and agendas are posted at least 72 hours prior to the Board Meetings. Agendas are also posted on the office window and are available in a real estate box that is accessible outside of the cemetery gates. Mr. Hayes recommended having different sections of the park cleaned on different days, rather than doing the whole park in one day.

Chair Rivers asked Gene DePatie to speak. Mr. DePatie said that he didn't really have anything to add. He found out about today's Board Meeting on the "Next Door". He stated that his wife is buried here and while he doesn't have any issues, he understands the need for people to embellish their loved one's grave. He believes some sort of compromise is needed.

Chair Rivers called Selena Hawkins to speak. She brought pictures so the Board could see how she decorates her son's grave with a shepherd hook and a solar light. She said she is very careful to follow the cemetery clean up calendar and comes each week to remove the items. She agreed that sometimes people go too far with the decorations, adding that she did that as well for the first year. She also said that some people don't live close to the cemetery and that makes it very hard to comply. She requested specifically that the Board reconsider the rule change prohibiting solar lights. It gives her great comfort to know that there is a night light on her son's grave.

Chair Rivers called Nouf Alashqar to speak. Nouf Alashqar stated that we must find some middle ground. She has three children and she buried her oldest son here five weeks after his 21st birthday. She talked about how she likes to put small tubes in the ground to put fresh flowers in and how mowing on non-clean up days penalizes families. She stated that all the flowers and decorations make the park feel welcoming and beautiful. Her six year-old daughter enjoys coming to the cemetery and the cheery decorations help to keep her from being scared. She also noted that one time after a full park clean-up when all the items had been removed, her other son said that clearing out all the flowers and decorations made the park look creepy. She said that decorating her son's gravesite is an important expression of her grief and it is the only way she has left of connecting with her son. She asked the Board not to take that away.

Chair Rivers called Lisa Powell to speak. Lisa Powell thanked the Board for letting everyone speak. She said that we are talking about memories, maintenance and beauty. She stated that her son has been here since 2006. He was only 30 years old when he passed. Since the children can't retain memories of him, they come here to make memories with him. She said it can't be a maintenance issue. She is trimming the grave and also has to dig out the flower vases as they repeatedly get covered clogged. She said that maintenance is a whole other subject. She continued saying that this is a beautiful place, not a scary place. Her family will remember and have good memories of coming and decorating his grave for Easter and the 4th of July and

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Halloween – his favorite holiday. She said she is a rule follower, but she is not willing to have staff steal her gift of memories when her son was already stolen from her

Chair Rivers asked Ann So'o to speak. She said she lost her husband six months ago. The day before a full park clean-up it was very stormy weather and she couldn't come out to remove her items. When she came Wednesday morning her items were already in the trash. She can't climb into the dumpster to retrieve them. It cost her \$80 to replace her items. She noted that most of the time she doesn't have any problems.

Chair Rivers called Epifanio Fletes to speak. He stated that his daughter was buried here three years ago. He understands why everyone here wants to make the park beautiful. They are healing and he tries very hard to keep his daughter's gravesite clean himself. He understands that flowers need to be removed on clean-up days. His point is that the flowers he places are a connection to his daughter and important to both he and his wife. One time his wife wanted to bring an angel statue and he was worried that he would get in trouble, so he was careful to make sure he removed it. Mr. Fletes specifically requested that hanging baskets be allowed to stay to keep live plants and flowers.

Chair Rivers asked Ripley Vaughn to speak. Mr. Vaughn said that empathizing with the grieving families is important. He lost his daughter eight years ago. She was his middle daughter and best friend. He stated that we love this park, especially during Easter. He presented a petition signed by approximately 218 people who all want cemetery staff to find mutual solutions. He said he probably could have gotten more signatures, but it is hard to impose on people while they are grieving.

Chair Rivers called Carol Sullivan to speak. Carol Sullivan thanked everyone who was here today. It means a lot that they Board is here to listen and to hear our thoughts and ideas and to see how we can work together. She said that she appreciates all the hard work of the groundskeeping staff. When you visit the park and see all the different items and different cultures, you know that the people here are not forgotten. They are well remembered and loved and that is very uplifting.

Carol Sullivan explained that she lost her only son three years ago unexpectedly. He loved cars and animals and she had left those small toys on his marker. When she came back everything was gone and it was devastating. That was the only way to honor him. She said that the Cemetery Manager, Bud Bales, was so kind. He literally jumped into the dumpster and sorted through everything until he found the dog and the cars and his flowers. That meant so much to her. She said that we need that humaneness now. It's those items that make this park so special. She said that we are here to help you and that a lot of us here today know each other. We can get the word out that families need to get their items up. Then if they are still left on the graves, its ok if they are discarded. Carol Sullivan stated that they will work with staff, but they want to be able to honor their loved ones. Most of them take good care of their graves. She is looking forward to a dialog.

Chair Rivers asked Tom Sullivan to speak. Mr. Sullilvan said that Carol shared the emotional side of the problem. We are hearing about the maintenance struggles with mowing and cleaning. He said other cemeteries are sterile and depressing, but we see love here. Mr. Sullivan stated

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that they try to educate people who may not be regular visitors. Mr. Sullivan acknowledged that staff can't mow and clean up the park all in one day. He displayed a map of the park and suggested dividing the cemetery into different zones and cleaning a different section each day. He said that they came to the board meeting not just to complain, but to discuss solutions. He would like to see a coordinated group to meet and talk about it.

Chair Rivers asked Iraj Meshgin to speak. Mr. Meshgin stated that the workers are doing a fantastic job. They are working all the time. He stated that he has talked to many cemeteries and a 25 acre park requires about 16 people working. He does realize that over the last couple of years it has been very hard to find laborers, but now people are coming back to work. With only eight staff people on the grounds he understands why they are struggling to keep up. He stated that a week ago there was a large funeral and the entire cemetery was overtaken by cars.

Leadworker, Juan Lopez-Bautista noted that there are actually only seven groundskeepers. They do have community service workers through court referral, but they are not that much help.

Mr. Meshgin also noted his dissatisfaction with the spray that is put around markers to control overgrowth saying that is stains markers with white lettering. He also said that at least 60% of the markers in the park have sunk below ground level and that staff is not putting sufficient base under the markers when they are being raised and releveled.

Mr. Meshgin stated that there are a number of people who can't come to remove items when the gates close at 5 p.m. because they are working. He sked if we could send notifications out reminding everyone when full park clean-ups are occurring.

Chair Rivers asked Alexander Daniel to speak. Mr. Daniels stated that he shares the thoughts that everyone else has already said. Mr. Daniels stated that he is a Veteran and for eight years did services at all kinds of different parks. He said El Toro Memorial Park is one of the nicest because of the personalization. He doesn't agree that uniformity in flowers only is the way to fix these issues. He said that, yes, the rules state that only two items are allowed. But you expect the rules to match what you see on the grounds. He would like to see the District enforce the standard that is represented on the grounds. He emphasized that uniformity is not the right way. People choose this cemetery because of all the flowers and decorations, adding that it feels like a park.

GM Deutsch also noted that he had received emails echoing the concerns expressed by those present at the meeting. He read emails from: Melissa Garcia, Brenda Quinones, Shar Zamanpour, Domenica Gonzalez, Amber Garcia, Nathan Rodriguez, Adriana and Jackie Marquez, and Addy Sanchez who could not be present for the meeting.

With the conclusion of comments from the public, GM Deutsch asked if the Trustees had any comments or questions.

Vice Chair Ward thanked everyone for coming and engaging with the Board. She said it is encouraging for the Trustees to see you. We are here to do what we can to buffer your pain. It is not up to us to decide what is beautiful. She said she doesn't care if staff thinks its inconvenient and if we need more staff that is on the Board. She noted that the Board report noted two

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instances of first responders having to come out to provide medical aid for people who had tripped and fallen over shepherd hooks. If we have been informed about a tripping hazard, we have an obligation to fix it. Mr. Daniel said it should be understood that if you are walking through a cemetery, you are agreeing to take on a certain degree of risk. Mr. Meshgin agreed, stating that it is just a normal risk you assume when you are walking on uneven ground. Another member of the public suggested that they may have tried to lean on the shepherd hook for support and it gave way.

Trustee Marroquin-Waldram asked if El Toro Memorial Park has a "Friends of the Cemetery" group. GM Deutsch said that these people attending today obviously have a vested interest. Tom Sullivan stated that he would like to see more communication and cooperation. He also suggested maybe clean-ups should run two days on Wednesdays and Thrusdays. People would remove items on Tuesday and bring them back on Thursday afternoons.

GM Deutsch also suggested potentially brining staff over from Santa Ana when possible or hiring a company to help with mowing and trimming. He did note that mowing by section, as was previously suggested, is problematic with the burial calendar.

Trustee Marroquin-Waldram thanked everyone for taking the time to come. She stated that we have all lost loved ones and there will be a lengthy discussion on this topic.

Trustee Hatch said he was impressed with what the families said about the importance of memories and the beauty of the park. We have focused a lot on maintenance, but those memories and manifestations of how we remember are important and different for each person. The rules are two items per gravesite, but we are guilty of not enforcing those rules. We need a dialog about how we can maintain the beauty of the park and those memories, while still maintaining the grounds. Trustee Hatch asked GM Deutsch what his suggestions are for moving forward.

GM Deutsch said that we see how important these changes are to the families. The grieving process is longer for some than it is for others. For some the grieving period is indefinite.

Mr. Vaughn asked if the District is going to get more help for the groundskeeping staff.

GM Deutsch said we are on a limited fixed budget and the District is putting all its reserves into the development of a new fourth public cemetery. The District's mission is to provide affordable interment options for Orange County Residents and with interment space rapidly running out establishing a new cemetery has to be the priority. From a budget standpoint, temporary help is a possibility.

Trustee Hatch asked if anyone present felt that some people have extended and gone beyond what is intended. GM Deutsch said that there are 256 public cemetery districts in California and when the members of the California Association of Public Cemeteries gather for conferences, the number one thing they agree not to discuss are problems with flowers and gravesite decorations. There are no easy answers to the controversies that arise from trying to maintain a cemetery while also wanting to allow families to express their grief. GM Deutsch said that there are rising pressures for environmental concerns regarding batteries from solar lights going into landfills

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and the problem with mylar balloons contacting power lines and all balloons being detrimental to wildlife. Of the association members he has spoken with, Orange County is one of the most tolerant about what is allowed.

Mr. Sullivan thanked the Board for hosting this meeting and listening to their concerns. He said that they would help get the word out and asked if there is going to be a meeting with them in the future.

GM Deutsch said that the District will postpone implementing the new policies and the changes will not go into effect as originally planned on May 24th. The Board members will need to have more discussions with staff before proceeding. GM Deutsch did ask all those present to please try to limit the amount of gravesite decorations and to set an example and provide leadership to other visitors in the park about what is acceptable.

Chair Rivers put forth a motion that this item be tabled.

MOTION:

of Chair Rivers, seconded by Trustee Hatch and carried by a vote of 5-0, approved tabling New Business Agenda Item A – Flowers, Decorations and Memorial Markers Cemetery Regulations for further discussion.

GM Deutsch thanked all those members of the public for attending and they left the meeting at this time.

MANAGER REPORTS

A. Interments and Interment Space Sales Reports – February 2023

The following interment and interment space sales for February 2023 were reviewed:

ANAHEIM	Interments Lot Sales	9 (7 Urn) 3	2022-2023 60 (38 Urn) 24	2021-2022 59 (44 Urn) 36
EL TORO	Interments	73 (23 Urn)	612 (204 Urn)	618 (189 Urn)
	Lot Sales	101	778	1,001
SANTA ANA	Interments	9 (6 Urn)	117 (71 Urn)	168 (72 Urn)
	Lot Sales	6	45	44
TOTAL	Interments	91 (36 Urn)	789 (313 Urn)	845 (305 Urn)
	Lot Sales	110	847	1,081

GM Deutsch reported that Anaheim had three space sales in February including two niches and one in-ground cremation space. Year-to-date, they have had 24 interment space sales, compared to 36 in the previous year. Staff conducted nine interments for the month including two casket burials, two niche placements, two in-ground cremation burials, and three Rose Garden interments. Year-to-date, Anaheim has conducted 60 interments compared to the 59 interments from the previous year.

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El Toro Memorial Park had 101 space sales in February including 74 casket spaces, 15 niche spaces, and 12 in-ground cremation spaces. Sales are down when compared to the previous February that had 178 space sales. Of those 74 casket space sales, 77% were for Pre-Need. When spaces ran low at Santa Ana Cemetery, they stopped selling pre-need completely and only sold to families who had actually had a death occur. GM Deutsch does not recommend that we do that at El Toro Memorial Park. There are approximately 1,286 casket spaces remaining and GM Deutsch estimates that El Toro will be sold out in about 16 months. The Maureen Rivers Memorial Niche Garden has about 318 niches remining. GM Deutsch is working on adding niches at the shade pavilion and will include that project in next year's budget.

El Toro Memorial Park conducted 73 interments in February. Of those services, 50 were for casket burial, 8 niches were interred, 12 in-ground cremation burials took place, and there were three Rose Garden placements.

Santa Ana Cemetery had six interment space sales. They included three niches, two in-ground cremation spaces, and one partial casket space which will be used for cremation placements. Year-to-date, Santa Ana is on pace with 45 space sales this year compared to 44 space sales at this time last year. Interments are lacking. Year-to-date, Santa Ana has conducted 117 interments, compared to 168 in the previous year.

Overall, the District sold 110 interment spaces and conducted 91 interments in February. Year-to-date the District has sold 847 interment spaces compared to 1,081 in the previous year. The District has conducted 789 interments compared to 845 in the previous year.

B. Financial Reports – February 2023

Brenda Manriquez noted a change in the way interest is reported. Now both the actual and budget figures include Preneed and General Fund interest income. The prior year did not include the Preneed income. If we include the Preneed interest from OCIP, CalTRUST and Stifel, we are way over what was budget for interest earnings.

She also explained that in February, the District stopped offering 12 month contracts. As a result people are paying for their PreNeed purchases in full. This was the first month the District hit over \$500,000 in sales.

For expenses, the District is seeing increases in costs in the 1400 Account for Maintenance – Buildings & Improvements. This is due to additional security costs, higher dirt hauling, and trash fees. Brenda Manriquez noted an increase in the 1300 due to rising fuel prices. The 1920 account for Special Events and Programs is also going up as staff and Trustees are now physically attending more conferences and seminars. These travel expenditures, however, are on budget.

No new equipment expenditures were posted in February.

The 4200 Account for Buildings and Improvements total charges of \$778,232 have been incurred to date. This includes \$481,908 for new cemetery development and \$296,000 for the flag

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installation. We expect to receive reimbursement from the County of Orange for the flag placement costs.

Brenda Manriquez reported that the Balance Sheet shows the first payment on the construction loan which was made on time.

C. Investment Portfolio Changes – March 2023

GM Deutsch said that changes to the Investment Portfolio are very positive with maturing investments yielding 0.50% being redeemed and new investments paying 5.00% being purchased. Over the next six months, UBS has just over \$3 million coming due. Stifel Endowment Principal and Income has about \$1.5 million coming due. Stifel Pre-Need has about half a million coming due.

D. Capital Projects Update

GM Deutsch reported that the development team continues to meet with the City of Anaheim as they work through discussion on zoning and the addendum process. Anaheim is trying to be as transparent as possible and their staff have been great to work with. On March 23rd there was a kick-off meeting with the Department of General Services, CalVet and the County of Orange. There have also been side meetings between Huitt-Zollars, GMU and DGS/CalVet and our environmental team for discussion on geotechnical issues. An actual tour of the site with CalVet has been schedules for April 21st.

Idea Hall has coordinated meetings with several of the local Mayors and Councilmembers and the feedback has been very positive. The City of Yorba Linda passed a resolution supporting the cemetery development. Opposition to the project seems to be waning.

GM Deutsch reported that the water line project at El Toro Memorial Park is complete along with some other minor projects.

GENERAL COUNSEL REPORT - None

Chair Rivers announced that at this time the Board would be returning to New Business, Item B.

NEW BUSINESS

B. County of Orange Retiree Medical Program Changes

GM Deutsch explained that upon retirement, retirees currently receive proceeds from a grant that helps to offset premiums for County of Orange sponsored health insurance plans. However, the County is now changing to a Health Reimbursement Arrangement (HRA). The HRA will be more flexible and allow retirees to be reimbursed for any type of healthcare coverage, not just County sponsored plans and can also be used to pay for any medical costs allowed by the IRS governing HRAs. The new plan will create cost savings for the District. In the old plan, 3.4% of each employee's salary was paid annually to the grant. In the new plan, the District will pay \$60 per pay period for each eligible employee. GM Deutsch said he has already initiated a conversation with SEIU to let them know about the upcoming changes. Liebert, Cassidy, Whitmore will need to assist the District in executing a side letter with the union regarding this change in benefits. Sometime in June or July each employee will need to decide what to do with

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their existing grant. They will either be able to freeze the grant or roll the value of the grant into their new HRA. There may be some hybrid options as well depending on the employee's circumstances and when they may be ready to retire. Because the County is entering into a new plan, the Board will need to take action to participate. GM Deutsch noted that if we opt out, all of the funds that the District has invested in the grant to date will be lost and the District would need to develop its own plan.

MOTION:

of Vice Chair Ward, seconded by Trustee Anderson and carried by a roll-call vote of 5-O, approved the District's participation in the County of Orange Health Reimbursement Arrangement (HRA) and authorized the General Manager to discuss participation with SEIU Local 721 Representatives.

ITEMS FOR FUTURE AGENDAS

GM Deutsch said that he will bring back the discussion on the rules regarding gravesite decoration, but since the May meeting is coming up soon, expects to put this item on the agenda for the June Meeting.

Trustee Marroquin-Waldram thanked GM Deutsch for his diplomatic handling of public comment.

BOARD COMMENTS

A. CAPC Annual Conference – Seaside, CA, March 23-25, 2023

Chair Rivers, Trustee Marroquin-Waldram and Vice Chair Cynthia Ward all attended this meeting. Chair Rivers stated that the conference was interesting, although the District already does most of what was suggested. Vice Chair Ward stated that the biggest concern at the conference was the fears expressed if GM Deutsch should ever retire. Trustee Marroquin-Waldram stated that when you hear about all the other problems some cemetery districts.

B. ISDOC Quarterly Meeting – Virtual, March 30th, 11:30 a.m.

Chair Rivers stated that she did log in to the meeting initially but did not stay on. Vice Chair Ward stated that she could not attend. Trustee Hatch said it was noteworthy to hear about all the Federal money available. The question is how to find it. Trustee Hatch asked if Senator Umberg could be a resource for finding grant money. GM Deutsch said that \$25.4 million in federal funding was allocated for the Veterans development. Vice Chair Ward asked if we have reached out to Katie Porter. Since she is running for the Senate, she might be interested in getting money for a public cemetery development. Trustee Marroquin-Waldram also joined the virtual ISDOC meeting and questioned whether grant money was out there. GM Deutsch said that he was not aware of any grant money available for public cemetery development. Vice Chair Ward stated that if there was grant money out there, she would love that kind of training. Brenda Manriquez stated that typically grant funding is available to entities like water districts, or cities who are developing infrastructure.

ANNOUNCEMENTS

A. CSDA – Special District Legislative Days, Sacramento, CA, May 16-17-, 2023 No Trustees expressed interest in attending.

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B. Memorial Day Programs – Monday, May 29, 2023

Trustee Marroquin-Waldram stated that she would be attending Santa Ana's program. Vice Chair Ward plans to attend Anaheim's program. Chair Rivers, Trustee Anderson and Trustee Hatch plan to attend El Toro Memorial Park's program.

The next regular meeting will be held on **Tuesday, May 2, 2023**, at 10:00 a.m., at the Orange County Cemetery District, 25751 Trabuco Rd., Lake Forest, CA 92630.

There being no further business, the meeting was adjourned at 12:30 p.m.

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